

**S.K.H. Ma On Shan Holy Spirit Primary School Alumni Association**  
**2023-2025 Alumni Manager Election**  
**Nomination Form**

<b>(I) Candidate's Particulars:</b>		<b>Photo</b>	
Name (in English) :	Name(in Chinese) :		
Date of Birth :	Sex :		
Occupation :	E-mail :		
Telephone (home) :	Telephone (Mobile):		
Address :			
Period of attendance at the School: From Year_____ (Class_____) to Year_____ (Class_____)			
<u>Candidate's Self-Introductory Statement:</u>			
Please write a statement in not more than 100 words in Chinese and/or English to introduce yourself and your objectives and aspirations. Your statement will be distributed to all eligible voters for the sole purpose of the Election.			
<b>(II) Candidate's Declaration</b>			
I consent to my nomination as a candidate for the election of the Alumni Manager of S.K.H. Ma On Shan Holy Spirit Primary School ("the Election"). I also permit the School to publish my above self-introductory statement herein to all eligible electors for the sole purpose of the Election. I hereby indemnify the School arising from any legal liability arising from the publication of my self-introductory statement for the sole purpose of the Election.			
I also declare that I have read and understood the conditions for refusal to register as a school manager under Section 30 of the Education Ordinance (see below). To the extent that such conditions apply to me, I declare that I am a qualified candidate.			
Candidate's Signature : _____		Date : _____	
_____			
<b>(III) Nominator's and Seconder's Particulars :</b>			
<b>Name</b>	<b>Signature</b>	<b>Year of Attendance at the School</b>	<b>Telephone</b>
<b>Nominator :</b>		From Year_____ (Class_____) to Year_____ (Class_____)	
<b>Seconder :</b>		From Year_____ (Class_____) to Year_____ (Class_____)	

(Note: The completed form should be submitted to the School Office of S.K.H. Ma On Shan Holy Spirit Primary School IN PERSON on or before 20th June,2023 ).

## Education Ordinance

### Provisions relating to Election of Alumni Managers

The “Content” as listed out in the following table is a summary of the relevant provisions of the Education Ordinance and is for reference purpose. Please refer to the Education Ordinance if a specific provision is to be quoted.

Education Ordinance	Content
30	<p>The Permanent Secretary may refuse to register an applicant as a manager of a school if it appears to the Permanent Secretary that —</p> <ul style="list-style-type: none"> <li>• the applicant is not resident in Hong Kong for at least 9 months in each year;</li> <li>• the applicant is not a fit and proper person to be a manager;</li> <li>• the applicant is a person in respect of whom a permit to teach has previously been cancelled;</li> <li>• the applicant is under the age of 18 years;</li> <li>• the applicant has attained the age of 70 years and he fails to produce a valid medical certificate certifying that he is physically fit to perform the functions of a manager;</li> <li>• the applicant is under the age of 70 years and he fails to produce, upon a request by the Permanent Secretary, a valid medical certificate certifying that he is physically fit to perform the functions of a manager;</li> <li>• in making or in connection with any application — <ul style="list-style-type: none"> <li>(i) for registration of a school;</li> <li>(ii) for registration as a manager or a teacher; or</li> <li>(iii) to employ a person as a permitted teacher in a school,</li> </ul> the applicant has made any statement or furnished any information which is false in any material particular or by reason of the omission of any material particular;</li> <li>• the applicant is a bankrupt within the meaning of the Bankruptcy Ordinance (Cap. 6) or has entered into a voluntary arrangement under that Ordinance;</li> <li>• the applicant has previously been convicted in Hong Kong or elsewhere of a criminal offence punishable with imprisonment; or</li> <li>• the applicant has been registered as a manager of 5 or more schools.</li> </ul>
40AL	<ul style="list-style-type: none"> <li>• For an IMC school, at least one alumni manager shall be provided.</li> </ul>
40AP	<ul style="list-style-type: none"> <li>• If the school is a bi-sessional school, the IMC or sponsoring body (as may be provided for in the constitution of the IMC) may recognise a body of persons as recognised alumni association for each session separately.</li> <li>• The IMC or sponsoring body may recognise one body of persons as recognised alumni association. The body of persons shall be recognised only when its constitution specifies the following items — <ul style="list-style-type: none"> <li>(i) its membership is open to all alumni of the school;</li> <li>(ii) only the alumni of the school may elect or become office-bearers of the body; and</li> <li>(iii) the system of alumni manager election is fair and transparent.</li> </ul> </li> <li>• A recognised alumni association shall be responsible for conducting the alumni manager election and nominating such number of persons for registration as alumni manager of the school as may be provided for in the constitution of the IMC of the school.</li> <li>• If no alumni manager is nominated after an election has been conducted by the recognised alumni association, the IMC may nominate such number of persons for</li> </ul>

Education Ordinance	Content
	<p>registration as alumni manager as may be provided for in its constitution.</p> <ul style="list-style-type: none"> <li>• A candidate must be an alumnus of the school.</li> <li>• A candidate must not be a teacher of the school.</li> </ul>
40AU	<ul style="list-style-type: none"> <li>• If the recognised alumni association has conducted an election but still cannot make nomination of alumni manager, the IMC may, as an alternate option, apply on good grounds to the Permanent Secretary for extension of the period for filling the vacancy.</li> <li>• The person who fills the vacancy of alumni manager shall be nominated for registration as a manager in the same manner as the manager who ceased to hold the office concerned.</li> </ul>
40AX	<ul style="list-style-type: none"> <li>• On the ground that a manager is not suitable to continue to hold office, the recognised alumni association of a school may pass a resolution, in a manner which is similar to the manner in which the manager concerned is elected, and make a written request to the IMC to cancel the registration of the manager. The IMC shall, upon receiving the request, issue a notice in writing to the Permanent Secretary as regards the cancellation of the registration of the alumni manager.</li> </ul>